



Administrator Reflection Journal – Emozi Implementation

Purpose:

To support administrators in reflecting on their leadership of Emozi, celebrating progress, and identifying next steps for growth and sustainability.

How to Use:

- Set aside 10–15 minutes monthly (or after key checkpoints: start, midpoint, end of year).
 - Use the prompts to reflect honestly — this is about growth, not evaluation.
 - Consider sharing insights with leadership teams or coaches for collaborative planning.
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Monthly Reflection Prompts

1. Vision & Culture

- How visible is Emozi in my school's culture this month (hallways, assemblies, routines)?
- Did I model Emozi language/strategies myself (in staff meetings, conversations)?
- What moments made me most proud of how Emozi is taking root?

2. Fidelity & Implementation

- Are teachers prepared with the materials and training they need?
- Have I noticed Emozi strategies being used beyond the scheduled lessons?
- What barriers are teachers or students experiencing?



3. Student & Staff Impact

- What changes have I noticed in student behavior, climate, or engagement?
- How have teachers expressed growth or challenges with Emozi?
- What successes (big or small) should I celebrate publicly?

4. Family & Community Partnerships

- How have families been engaged this month (newsletters, parent night, flyers)?
- What feedback have I received from parents or the community about Emozi?
- What's one new way I could strengthen family partnerships?

5. Sustainability & Next Steps

- Am I planning for continuity if staff/leadership changes?
 - What professional learning or peer support could help teachers sustain Emozi?
 - What is my next leadership step to ensure Emozi thrives?
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End-of-Year Reflection Prompts

- What worked especially well with Emozi implementation this year?
- Where did we face challenges, and how did we address them?
- How have students grown in using Emozi strategies?
- What feedback did we receive from staff, families, or students?
- What should we carry forward into next year to ensure sustainability?

✨ **Tip:** Keep a binder or digital document where these reflections are stored — over time, this creates a narrative of growth that can be shared with boards, staff, or external stakeholders.